



**DEPARTMENT OF THE ARMY**  
HEADQUARTERS, U.S. ARMY ARMOR CENTER AND FORT KNOX  
FORT KNOX, KENTUCKY 40121-5000

REPLY TO  
ATTENTION OF:

Expires 15 December 2006

ATZK-PM (190)

15 December 2004

MEMORANDUM FOR

Commanders, All Units Reporting Directly to This Headquarters  
Commanders, Fort Knox Partners in Excellence  
Directors and Chiefs, Staff Offices/Departments, This Headquarters

SUBJECT: USAARMC Policy Memo No. 12-04 – Intrusion Detection System (IDS) Test Requirements

1. REFERENCES:

- a. AR 190-11, Physical Security of Arms, Ammunition, and Explosives, 12 Feb 98.
- b. AR 190-13, The Army's Physical Security Program, 30 Sep 93.
- c. AR 190-51, Security of Unclassified Army Property, 30 Sep 93.

2. PURPOSE: To establish policy for conducting weekly test of IDS Systems on Fort Knox.

3. POLICY: All units/activities on the Fort Knox Military Installation that have an active Intrusion Detection System will perform a weekly system operational check with the Military Police Alarms Monitor, to include those periods where access might not be necessary for extended periods of time.

a. A visual inspection of components, conduit, and any wiring not in conduit, will be made each week before the system operational check for any evidence of tampering.

b. Every sensor will be checked, as well as all duress switches.

c. The above operational checks will be logged utilizing DA Form 4930-R, Alarm/Intrusion Detection Record (Sep 80) by unit armorers or security personnel and retained on file for 2 years under MARKS file number (FN) 190, General Military Police Correspondence Files (action documents).

d. Requirement pertains to all IDSs monitored by the Military Police, both government owned, and those belonging to or leased by various other agencies or commercial enterprises on the installation.

ATZK-PM (190)

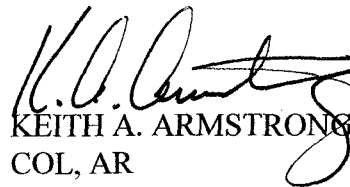
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4. Almost one-half of the IDSs on the installation protect arms/ammunition storage locations and other sensitive items (with written permission of the commander). The security of arms, ammunition, and explosives must receive special emphasis. It is imperative to ensure IDSs are functioning properly as they provide the security for protected property during the hours the arms room/protected activity is closed.

5. Exceptions to this policy memo will be made on a case by case basis and approved by the Physical Security Officer.

6. Point of contact is Physical Security Division, 624-7570/1544.

FOR THE COMMANDER:

  
KEITH A. ARMSTRONG  
COL, AR  
Garrison Commander

DISTRIBUTION:

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CF:

DCG, USAARMC